

## **Expert Witness Conference 2024**

**All bookings are subject to these terms and conditions. Please read them carefully.**

### **Payment**

By BACS to Sort Code 20-20-70 (Barclays Bank Plc, One Churchill Place, London E14 5HP), Account Name: Bond Solon Training Ltd, Account Number: 63867870. Cheques payable to Bond Solon Training Ltd. Major credit and debit cards are accepted. Bond Solon does not accept AMEX. Please quote your invoice number on payment. Payment terms are stated on your invoice. It is the policy of the company to recover all debts and associated court costs and legal fees incurred in so doing. We reserve the right to charge interest at 3% over bank base rate on overdue invoices.

### **Cancellations and changes**

Cancellations must be received in writing by Friday 18 October 2024 and will be subject to a £25+VAT administration fee. Cancellations received after Friday 18 October 2024, and those not received in writing, will not be accepted and the delegate(s) will be liable for the full conference fee. Delegates can be substituted at any point prior to the conference.

Please also note the conference will be recorded and can be watched back after the event. The conference recording will include images of those attending and you must tell our media team if you do not want your image to be recorded. The recordings will be made available after the event.

If a booking needs to be changed from virtual to in-person, then the difference between the virtual ticket price and the in-person ticket price will need to be paid. For in-person bookings that need to be changed to virtual, a refund in the difference of the ticket price will be granted provided the request is made before the 18 October 2024.

Bond Solon reserves the right to change speakers and the programme and for speakers to present virtually or in a recording. We reserve the right to cancel the conference and issue a full refund of fees and also to present the conference virtually and to refund any difference in the fee from a live to virtual event.

By booking your place, you agree that your name, professional title and organisation may be seen by the sponsors of the conference and other delegates attending the conference.

### **Recording**

Bond Solon reserves the right to make photographic, audio and video recordings during the conference and those attending agree that by attending, these recordings may be used for training and marketing purposes without prior approval and without payment.

## **Swapcard**

Bond Solon uses Swapcard, an online event platform and event app to deliver the event and manage your access to it. An account will be created for you with your name, job title, organisation and email address as provided when you registered. You will receive emails via this platform with essential operational information. For further information on your data processing and your rights, please refer to Swapcard's protection of data policy: <https://www.swapcard.com/gdpr>